

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE  
HELD IN THE LONDON TRANSIT MAIN BOARDROOM AT 11:10 A.M.  
ON THURSDAY, DECEMBER 15, 2016**

Those present were: Ms. B. Quesnel – Chair  
Ms. L. Boateng  
Mr. T. Campbell  
Ms. B. Farrell  
Ms. S. Leach  
Mr. N. Judges  
Mr. D. Whatmore

Also present were: Mrs. K. Paleczny – General Manager  
Mr. P. Cormier – Manager of Information Services  
Mr. C. Murphy – Supervisor LCTB  
Mrs. C. Roy – Secretary  
Mr. J. Keillor – Voyageur Transportation Services  
Ms. J. Johnson – Interpreter

Absent: Mr. G. Doerr – Vice Chair  
Mrs. L. Bakker

Two delegations and general public were also in attendance.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, Mr. Judges moves, seconded by Ms. Leach, the acceptance of the agenda. CARRIED.

**Disclosures of  
Pecuniary Interest**

The Chair called for disclosures of interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

Ms. Leach moves, seconded by Ms. Boateng, that the minutes of the meeting held on September 13, 2016 be APPROVED as circulated.

CARRIED.

**AODA Compliance**

The Committee received a presentation from Jen Wells, DSW and Kathy Pierson, Coordinator of the Passports Program – Family Service Thames Valley, regarding AODA Compliance.

With regard to the presentation and communication, copy attached, Mr. Whatmore moves, seconded by Ms. Leach, the presentation and communication be NOTED and FILED.

CARRIED.

**2017 Draft Service Plan**

The Committee received a presentation from Katie Burns, Manager of Planning Services, regarding the 2017 Draft Service Plan.

With regard to the presentation, Ms. Leach moves, seconded by Mr. Whatmore, the presentation be NOTED and FILED.

CARRIED.

**Letter from C. Roy re  
4<sup>th</sup> Report of the  
Accessible Public  
Transit Service  
Advisory Committee**

With regard to the letter from Caroline Roy, Secretary, London Transit Commission dated September 29, 2016, regarding the 4<sup>th</sup> Report of the Accessible Public Transit Service Advisory Committee meeting of September 13, 2016, copy attached, Mr. Whatmore moves, seconded by Ms. Leach, the letter be NOTED and FILED.

CARRIED.

**Expanded Eligibility  
Criteria – Specialized  
Service**

With regard to the Expanded Eligibility Criteria – Specialized Service report, Mr. Judges moves, seconded by Mr. Whatmore, the Committee FORWARD the report to the Commission for their review.

CARRIED.

**AODA Compliance  
Update**

With regard to the AODA Compliance Update report, Mr. Whatmore moves, seconded by Ms. Leach, the Committee FORWARD the report to the Commission for their review and approval.

CARRIED.

**Specialized  
Scheduling/Dispatching  
System Update**

With regard to Specialized Scheduling/Dispatching System Update report, Mr. Judges moves, seconded by Mr. Whatmore, the report be NOTED and FILED.

CARRIED.

**Specialized Service  
Performance Statistics  
– November 30, 2016**

With regard to the Specialized Service Performance Statistics – November 30, 2016 report, Ms. Leach moves, seconded by Mr. Judges, the Committee FORWARD the report to the Commission for their review and consideration.

CARRIED.

**2017 Accessible Public  
Transit Service  
Advisory Committee  
Meeting Dates**

With regard to the 2017 Accessible Public Transit Service Advisory Committee Meeting Dates report, Ms. Leach moves, seconded by Mr. Judges, the Committee CONFIRM the dates for the 2017 meetings as set out below noting the Committee adjusted the meeting dates to be held on Mondays rather than Thursdays. The meetings to be held at 450 Highbury Avenue North, with a starting time of 11:00 a.m.

Dates:

February 6, 2017

March 13, 2017

- Meeting at the call of the Chair

April 17, 2017

May 8, 2017

- Meeting at the call of the Chair

June 12, 2017

July 10, 2017

- Meeting at the call of the Chair

August 14, 2017

- Meeting at the call of the Chair

September 11, 2017

October 16, 2017

- Meeting at the call of the Chair

November 13, 2017

CARRIED.

**Date of Next Meeting**

Monday, February 6, 2017 – at the call of the Chair

**Adjournment**

Ms. Leach moves, seconded by Ms. Boateng, the meeting be adjourned. CARRIED. The meeting adjourned at 12:10 p.m.

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B. Quesnel - Chair

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C. Roy - Secretary