

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDAY, NOVEMBER 30, 2016**

Those present were

Mrs. Sheryl Rooth	-	Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Eric Southern	-	Commissioner
Mr. Phil Squire	-	Commissioner

Absent with regret was

Mr. Dean Sheppard	-	Vice-Chair
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Also present were

Mrs. Kelly Paleczny	-	General Manager
Mr. John Ford	-	Director of Transportation & Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mrs. Caroline Roy	-	Secretary

The media and general public were also in attendance.

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, Mr. Squire moves, seconded by Mr. Southern the acceptance of the agenda. CARRIED.

**Election of Chair
and Vice-Chair**

The Secretary called for nominations for the position of Chair for the term December 1, 2016 to November 30, 2017.

The following nomination was received:

Mr. Southern nominated Mrs. Rooth.

The Secretary asked for further nominations for the position of Chair for the term December 1, 2016 to November 30, 2017. There being no further nominations, Mr. Southern moves, seconded by Mr. Squire, nominations for the position of Chair be closed. CARRIED.

Mrs. Rooth was acclaimed Chair of the Commission for the term December 1, 2016 to November 30, 2017.

The Secretary asked for nominations for the position of Vice-Chair for the term December 1, 2016 to November 30, 2017.

The following nomination was received:

Mrs. Rooth nominated Mr. Sheppard.

The Secretary asked for further nominations for the position of Vice-Chair for the term December 1, 2016 to November 30, 2017. There being no further nominations, Mr. Squire moves, seconded by Mr. Southern, nominations for the position of Vice-Chair be closed. CARRIED.

Mr. Sheppard was acclaimed Vice-Chair of the Commission for the term December 1, 2016 to November 30, 2017.

Disclosures of Pecuniary Interest	The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.
Minutes	Mr. Helmer moves, seconded by Mr. Southern, the minutes of the meeting held on October 26, 2016 be APPROVED. CARRIED.
Bench Advertising Contract	With regard to the Bench Advertising Contract report, copy attached, Mr. Southern moves, seconded by Mr. Squire, the Commission DIRECT administration finalize a contract with Creative Outdoor for the replacement of the current advertising bench stock with the 'Lexington' style of bench based upon a 10 year agreement with Creative Outdoor. CARRIED.
Safety and Security on Conventional Transit Service	With regard to the Safety and Security on Conventional Transit Service report, copy attached, Mr. Southern moves, seconded by Mr. Squire, the Commission DIRECT administration to include in the 2017 Work Plan to undertake a review of the existing Transecure program specifically to tweak the program and undertake an appropriate public campaign to promote the safety features of London Transit. CARRIED.
Free Transit for Children 12 and Under	With regard to the Free Transit for Children 12 and Under report, copy attached, Mr. Squire moves, seconded by Mr. Southern, the report be NOTED and FILED. CARRIED.
Specialized Scheduling/Dispatching System Update	With regard to the Specialized Scheduling/Dispatching System Update report, copy attached, Mr. Helmer moves, seconded by Mr. Southern, the report be NOTED and FILED. CARRIED.
Financial Update – Conventional Transit Services – Operating Budget – October 31, 2016	With regard to the Financial Update – Conventional Transit Services – Operating Budget – October 31, 2016 report, Mr. Helmer moves, seconded by Mr. Sheppard, the report be NOTED and FILED. CARRIED.
Financial Update – Specialized Transit Services – Operating Budget – October 31, 2016	With regard to the Financial Update – Specialized Transit Services – Operating Budget – October 31, 2016 report, Mr. Southern moves, seconded by Mr. Sheppard, the report be NOTED and FILED. CARRIED.
Financial Update – Capital Budget Programs – October 31, 2016	With regard to the Financial Update – Capital Budget Programs – October 31, 2016 report, Mr. Sheppard moves, seconded by Mr. Helmer, the report be NOTED and FILED. CARRIED.

2017 Commission Meeting Dates

With regard to the Financial Update – Capital Budget Programs – October 31, 2016 report, Mr. Sheppard moves, seconded by Mr. Helmer, the Commission CONFIRM the dates of the 2017 Commission regular meetings as follows, noting the meetings are held on the last Wednesday of the month with a starting time of 5:00 p.m.

<u>Date</u>	
January 25, 2017	
February 22, 2017	
March 29, 2017	
April 26, 2017	
May 31, 2017	
June 28, 2017	
July 2017	- Meeting at the call of the Chair
August 30, 2017	
September 27, 2017	
October 25, 2017	
November 29, 2017	
December 2017	- Meeting at the call of the Chair

CARRIED.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, Mr. Helmer moves, seconded by Mr. Southern, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

Memorandum of Understanding – Renewal of the Collective Agreement

With regard to the Memorandum of Understanding – Renewal of the Collective Agreement report, copy attached, Mr. Helmer moves, seconded by Mr. Southern, the Commission APPROVE the Memorandum of Agreement between the Amalgamated Transit Union Local 741 and the London Transit Commission as set out in Enclosure I, noting the Memorandum of Agreement sets out the agreed upon changes for a new Collective Agreement covering the three year period of April 1, 2016 through March 31, 2019.

There being one objection, Mr. Squire, the motion CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday, January 25, 2017 at 5:00 p.m.

Adjournment

Mr. Helmer moves, seconded by Mr. Southern, the meeting be adjourned. CARRIED.
The meeting adjourned at 6:10 p.m.

Sheryl Rooth - Chair

Caroline Roy - Secretary