

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDAY, SEPTEMBER 28, 2016**

Those present were

Mrs. Sheryl Rooth	-	Chair
Mr. Dean Sheppard	-	Vice-Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Eric Southern	-	Commissioner
Mr. Phil Squire	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mr. John Ford	-	Director of Transportation & Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mrs. Caroline Roy	-	Secretary

Two delegations and general public were also in attendance.

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, Mr. Southern moves, seconded by Mr. Sheppard the acceptance of the agenda as amended. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

Mr. Sheppard moves, seconded by Mr. Squire, the minutes of the meeting held on August 31, 2016 be APPROVED. CARRIED.

Voice of the Customer

The Commission received a presentation from Mark Aesch, TransPro, regarding the Voice of the Customer report.

With regard to the presentation and report, copy attached, Mr. Southern moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

CARRIED.

**Discounted Bus Pass
for High School
Students**

The Commission received a presentation from Hassan Yusuf and Moez Tahir, Youth Councillors, London Advisory Council, regarding Discounted Bus Pass for High School Students.

With regard to the presentation, copy attached, Mr. Southern moves, seconded by Mr. Helmer, the presentation be NOTED and FILED.

CARRIED.

**4th Report
Accessible Public
Transit Service
Advisory Committee**

With regard to the 4th Report of the Accessible Public Transit Service Advisory Committee meeting held on September 13, 2016, copy attached, Mr. Southern moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

CARRIED.

Letter from the Deputy City Clerk re Rapid Transit Implementation Working Group

With regard to the letter from Linda Rowe, Deputy City Clerk, re Rapid Transit Implementation Working Group, copy attached, Mr. Southern moves, seconded by Mr. Sheppard, the letter be NOTED and FILED.

CARRIED.

Letter from the City Clerk re Dundas Flex Street

With regard to the letter from Cathy Saunders, City Clerk, re Dundas Flex Street, copy attached, Mr. Southern moves, seconded by Mr. Sheppard, the letter be NOTED and FILED.

CARRIED.

Rapid Transit Implementation Working Group

With regard to the Rapid Transit Implementation Working Group report, copy attached, Mr. Sheppard moves, seconded by Mr. Helmer, that, consistent with the Committee's Terms of Reference, the Commission APPOINT Mrs. Rooth, Mr. Sheppard and Mr. Southern to serve on the City of London's Rapid Transit Implementation Working Group.

CARRIED.

Rerouting of Buses off Dundas Street

With regard to the Rerouting of Buses off Dundas Street report, copy attached, Mr. Sheppard moves, seconded by Mr. Helmer, the report be NOTED and FILED.

CARRIED.

Federal Budget – Public Transit Infrastructure Fund

With regard to the Federal Budget – Public Transit Infrastructure Fund report, copy attached, Mr. Sheppard moves, seconded by Mr. Southern, the Commission:

- i) APPROVE the projects set out in the report, totaling \$26.688 million for inclusion in the application for funding under the Federal Public Transit Infrastructure Fund;
- ii) APPROVE the use of Provincial Gas Tax totaling \$10.524 to fund the remaining 50% of each of the projects;
- iii) APPROVE the early purchase of the 2017 new bus requirements (14 replacement for 2017 , 4 expansion for 2017, 3 for Dundas Place project, and 7 replacement for 2018); directing the administration to finalize the appropriate purchase order for same;
- iv) DIRECT administration to provide a report at the October 26, 2016 meeting setting out the revised Capital Budget program including the additional projects and funding sources for same; and
- v) DIRECT administration to work with civic administration on the coordinated submission of application for funding under the Federal Public Transit Infrastructure Fund.

CARRIED.

Transit Advertising Contracts

With regard to the Transit Advertising Contracts report, copy attached, Mr. Southern moves, seconded by Mr. Helmer, the report be NOTED and FILED.

CARRIED.

Fall Service Update – Conventional Transit

With regard to the Fall Service Update – Conventional Transit report, copy attached, Mr. Southern moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

CARRIED.

2016 Drop-in Sessions

With regard to the 2016 Drop-in Sessions report, copy attached, Mr. Southern moves, seconded by Mr. Helmer, the report be NOTED and FILED.

CARRIED.

**Financial Update –
Conventional Transit
Services – Operating
Budget – August 31,
2016**

With regard to the Financial Update – Conventional Transit Services – Operating Budget – August 31, 2016 report, Mr. Squire moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

CARRIED.

**Financial Update –
Specialized Transit
Services – Operating
Budget – August 31,
2016**

With regard to the Financial Update – Specialized Transit Services – Operating Budget – August 31, 2016 report, Mr. Southern moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

CARRIED.

**Financial Update –
Capital Budget
Programs – August
31, 2016**

With regard to the Financial Update – Capital Budget Programs – August 31, 2016 report, Mr. Sheppard moves, seconded by Mr. Helmer, the report be NOTED and FILED.

CARRIED.

Smart Card Update

With regard to the verbal Smart Card Update, Mr. Sheppard moves, seconded by Mr. Helmer, the verbal update be NOTED and FILED.

CARRIED.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, Mr. Helmer moves, seconded by Mr. Southern, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

Pursuant to procedural requirement of Section 239 of the Municipal Act, Mr. Helmer moves, seconded by Mr. Southern that the Commission REPORT PROGRESS on:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

**Date of Next
Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday, October 26, 2016 at noon *Note new time

Adjournment

Mr. Southern moves, seconded by Mr. Helmer, the meeting be adjourned. CARRIED.
The meeting adjourned at 7:25 p.m.

Sheryl Rooth - Chair

Caroline Roy - Secretary