

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON MONDAY, JANUARY 25, 2016**

Those present were

Mrs. Sheryl Rooth	-	Chair
Mr. Dean Sheppard	-	Vice-Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Eric Southern	-	Commissioner
Mr. Phil Squire	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mr. John Ford	-	Director of Transportation & Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mrs. Caroline Roy	-	Secretary

A delegation and the general public were also in attendance.

Meeting to order The Chair called the meeting to order.

Completion and Acceptance of Agenda The Chair called for acceptance of the agenda as amended, Mr. Southern moves, seconded by Mr. Sheppard the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes Mr. Sheppard moves, seconded by Mr. Helmer, the minutes of the meeting held on November 25, 2015 be APPROVED. CARRIED.

Occupational Health & Safety Work Programs – 2015 (final) and 2016 The Commission received a presentation from Tyson Cragg and John Gillet, Health & Safety Committee – 450 Highbury Ave N. Co-Chairs regarding the Occupational Health & Safety Work Programs 2015 (final) and 2016 report, copy attached, Mr. Sheppard moves, seconded by Mr. Helmer, the report be NOTED and FILED.

CARRIED.

Letter from Deputy Mayor, P. Hubert re Elimination of Route 8 – Riverside With regard to the letter from P. Hubert, Deputy Mayor, dated January 11, 2016, regarding the elimination of Route 8 – Riverside, copy attached, Mr. Helmer moves, seconded by Mr. Sheppard, the letter be NOTED and FILED.

CARRIED.

2016 Service Plan – Conventional Transit With regard to the 2016 Service Plan – Conventional Transit report, copy attached, Mr. Helmer moves, seconded by Mr. Southern, the Commission APPROVE the 2016 Conventional Transit Service Plan as set below, with the service changes taking effect on September 4, 2016 noting implementation of the changes will be subject to Municipal Council's approval of the Commission-approved operating and capital budget programs for 2016.

- a. Route 1 Kipps Lane/Thompson Road
 - i. Add one additional vehicle to increase the round trip time from 105 minutes to 120 minutes weekdays between 6am and 2pm, from 90 minutes to 120 minutes weekdays between 6pm and 9pm, Saturdays between 8am and 10am and 6pm and 9pm and Sundays between 9am and 7pm

- ii. Reduce frequency from 15 minutes to 20 minutes weekdays between 6am and 7am.
- b. Route 2 Dundas
 - i. Split the route at Hale Street (Route 2A modification).
 - ii. Increase frequency from 30 minutes to 20 minutes between 7am and 9am and 2pm and 6pm (summer only).
 - iii. Eliminate extension of service to Masonville Mall on Sunday.
- c. Route 2C Dundas/6A Richmond
 - i. Introduce a northbound 2C and southbound 6A operating from 8am to 10pm on a 10 minute frequency between 8am and 11am and again between 2:30pm and 6:30pm; a 12 minute frequency between 11am and 2:30pm and a 40 minute frequency between 6:30pm and 10pm (fall/winter only)
- d. Route 3 Hamilton Road
 - i. Split Route 3 into an A and B branch; on the route with the B branch, extend to Argyle Mall weekdays between 6am and 6pm and both branches extended to Argyle Mall during all other operating periods.
 - ii. Improve Saturday frequency from 60 minutes to 30 minutes between 6am and 8am.
- e. Route 4 Oxford East
 - i. Remove route 4A service along Upper Queens (between Chiddington and Eden), Ferndale and Dundalk.
 - ii. Reduce frequency from 15 minutes to 30 minutes weekdays between 6am and 7am and Saturdays between 8am and 6pm; from 15 minutes to 20 minutes weekdays between 9:30am and 2pm.
 - iii. Reduce frequency from 10 minutes to 15 minutes weekdays between 7am and 9:30am and between 2:30pm and 6pm (fall/winter/spring only).
 - iv. Increase round trip time from 90 minutes to 105 minutes weekdays between 7am and 9:30am
- f. Route 4C Oxford East
 - i. Introduce a new route operating between 6am and 6pm on weekdays and between 8am and 6pm on Saturdays, connecting Fanshawe College with Downtown on a 30 minute frequency.
- g. Route 6 Richmond
 - i. Introduce Saturday service between 6am and 8am on a 30 minute frequency.
 - ii. Reduce frequency from 20 minutes to 30 minutes weekdays between 6am and 2pm.
 - iii. Reduce frequency from 20 minutes to 30 minutes weekdays between 2pm and 7pm (spring/summer only).
 - iv. Reduce frequency from 15 minutes to 30 minutes weekdays between 2pm and 7pm (fall/winter only).
- h. Route 7 Wavell
 - i. Eliminate Route 7.
- i. Route 8 Riverside
 - i. Eliminate Route 8.
- j. Route 9 Whitehills
 - i. Add one additional vehicle to increase weekday round trip time from 60 minutes to 75 minutes between 6am and 2pm.
- k. Route 10 Wonderland
 - i. Improve weekday frequency from 30 minutes to 20 minutes between 7am and 9am and 2pm and 6pm.
 - ii. Reduce one vehicle to decrease round trip time from 150 minutes to 120 minutes weekdays between 6pm and 9pm and Saturdays between 8am and 10am; and again between 7pm and 9pm.
 - iii. Improve Sunday frequency from 60 minutes to 30 minutes between 9am and 7pm.
 - iv. Extend service to Masonville Mall on Sunday between 9am and 6pm.

- I. Route 10A Wonderland
 - i. Eliminate Route 10A.
- m. Route 11 Southcrest
 - i. Interline with Route 22 Trafalgar.
 - ii. Improve Sunday frequency from 60 minutes to 30 minutes between 9am and 7pm.
- n. Route 14 Highbury
 - i. Improve weekday frequency from 30 minutes to 20 minutes between 7am and 9am and again between 2pm and 6pm.
 - ii. Improve Saturday frequency from 45 minutes to 30 minutes between 6am and 8am.
 - iii. Improve Sunday frequency from 60 minutes to 30 minutes between 9am and 7pm.
- o. Route 16 Adelaide
 - i. Improve Saturday frequency from 30 minutes to 20 minutes between 5pm and 9pm.
- p. Route 17 Oxford West
 - i. Terminate route at Argyle Mall in the east.
 - ii. Split route into an A and B branch in the west end, splitting at Hyde Park Road. 17A will continue to serve Byron along the existing alignment and 17B will be extended to Riverbend weekdays only between 6am and 6pm.
 - iii. Improve weekday frequency from 25 minutes to 20 minutes between 9am and 2pm.
 - iv. Improve Saturday frequency from 60 minutes to 40 minutes between 6am and 9am.
 - v. Improve Sunday frequency from 60 minutes to 30 minutes between 9am and 7pm and from 60 minutes to 40 minutes between 7pm and 11pm.
 - vi. Eliminate eastbound routing along Hyde Park Road and Riverside Drive during weekday and Saturday evenings and all-day Sunday
- q. Route 18 Western Road
 - i. Eliminate Route 18.
- r. Route 20 Cherryhill
 - i. Improve weekday frequency from 20 minutes to 15 minutes between 7am and 9am and 2pm and 6pm and from 30 minutes to 20 minutes between 9am and 2pm.
 - ii. Improve Saturday frequency from 30 minutes to 20 minutes between 9am and 5pm.
- s. Route 22 Trafalgar
 - i. Realign route to serve Brydges/Wavell.
 - ii. Introduce weekday service between 7pm and 12am on a 30 minute frequency.
 - iii. Introduce Saturday service between 6am and 8am on a 60 minute frequency and 6:30pm to 12am on a 30 minute frequency.
 - iv. Introduce Sunday service between 9am and 11pm on a 30 minute frequency.
- t. Route 26 Jalna
 - i. Realign route to serve Ferndale Avenue and Dundalk Drive.
- u. Route 27 Fanshawe College
 - i. Improve weekday frequency from 20 minutes to 15 minutes between 7:30am and 6pm (fall/winter only).
- v. Route 30 Newbold
 - i. Extend weekday service by one additional hour in each of the am and pm peak periods.
 - ii. Reduce weekday peak period frequency from 30 minutes to 40 minutes.
- w. Route 33 Proudfoot
 - i. Increase weekday frequency from 20 minutes to 15 minutes between 1pm and

6pm (fall/winter only).

- x. Route 35 Argyle
 - i. Realign route to provide Route 2A passengers with service to Argyle Mall.
 - ii. Introduce weekday service between 7pm and 9pm on a 30 minute frequency.
 - iii. Introduce Saturday service between 6:30pm and 9pm on a 30 minute frequency.
 - iv. Introduce Sunday service between 9am and 7pm on a 30 minute frequency.
- y. Route 90 Express
 - i. Improve weekday frequency from 20 minutes to 15 minutes between 7am and 11am and again between 2pm and 6:30pm.
- z. Route 92 Express
 - i. Introduce new weekday service between 10am and 3pm operating on a 30 minute frequency.

CARRIED.

Commission Work Programs – 2015 (final) and 2016 (draft)

With regard to the Commission Work Programs – 2015 (final) and 2016 (draft) report, copy attached, Mr. Helmer moves, seconded by Mr. Sheppard, the Commission APPROVE in principle the draft 2016 Work Program as set out in Enclosure I noting the draft 2016 Work Program is congruent with the approved 2015–2018 Business Plan and associated 2015-2018 Financial Plan.

CARRIED.

Tuition-Based Pass Program

With regard to the Tuition-Based Pass Program report, copy attached, Mr. Sheppard moves, seconded by Mr. Southern, the Commission APPROVE:

1. The establishment of individual one year agreements associated with the tuition-based pass program with each of Western University Students' Council (USC), Western Society of Graduate Students (SOGS), and Fanshawe College Student Union (FSU) noting the respective agreements:
 - i. are for the term of September 1, 2016 to August 31, 2017;
 - ii. provide for a \$7 (or 2.3%) increase in the annual price of the pass effective September 1, 2016; and
 - iii. include all other terms and conditions as set out in the expiring agreements (i.e. ending August 31, 2016).
2. The establishment of a Memorandum of Understanding:
 - i. to negotiate a long-term tuition-based pass contract (USC, SOGS, FSU) by no later than October 2016 which includes determining/confirming the starting base price and provides that any price increase will not exceed 5% per year of the contract; and
 - ii. to collaborate on government and public relations efforts to improve the quality of public transit in London, to the benefit of students and all citizens. This includes the Parties meeting at least once per year to set goals and a plan for those efforts.

CARRIED.

Update – Smart Card System

With regard to the Update – Smart Card System report, copy attached, Mr. Sheppard moves, seconded by Mr. Southern, the report be NOTED and FILED.

CARRIED.

Draft Technology Plan

With regard to the Draft Technology Plan report, copy attached, Mr. Southern moves, seconded by Mr. Helmer, the Commission APPROVE in principle the direction of the draft Technology Plan as set out in Enclosure I, noting the draft Technology Plan is congruent with the approved 2015-2018 Business Plan and associated 2015-2018 Financial Plan.

CARRIED.

Transit Ridership Trends

With regard to the Transit Ridership Trends report, copy attached, Mr. Sheppard moves, seconded by Mr. Helmer, the report be NOTED and FILED.

CARRIED.

Route Review – Ultimate Transit Network Including Rapid Transit

With regard to the Route Review – Ultimate Transit Network Including Rapid Transit report, copy attached, Mr. Southern moves, seconded by Mr. Helmer, the report be NOTED and FILED.

CARRIED.

2016-2019 Multi-Year Budget Timetable

With regard to the 2016-2019 Multi-Year Budget Timetable report, Mr. Sheppard moves, seconded by Mr. Southern, the report be NOTED and FILED.

CARRIED.

New Year's Eve Service 2015

With regard to the New Year's Eve Service 2015 report, Mr. Sheppard moves, seconded by Mr. Southern, the report be NOTED and FILED.

CARRIED.

2016 Commission Drop-in Sessions

With regard to the 2016 Commission Drop-in Sessions report, Mr. Helmer moves, seconded by Mr. Sheppard, the Commission APPROVE holding the afternoon and evening 2016 Drop-in Sessions in the fall of 2016 rather than in the spring to coincide with the review of the 2017 draft service plan.

CARRIED.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, Mr. Southern moves, seconded by Mr. Sheppard, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission; and
- ii) A matter pertaining to litigation or potential litigation affecting the Commission, including communications necessary for that purpose.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission; and
- ii) A matter pertaining to litigation or potential litigation affecting the Commission, including communications necessary for that purpose.

Pursuant to procedural requirement of Section 239 of the Municipal Act, Mr. Southern moves, seconded by Mr. Sheppard that the Commission REPORT PROGRESS on:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission; and
- ii) A matter pertaining to litigation or potential litigation affecting the Commission, including communications necessary for that purpose.

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday, March 2, 2016 at 5:00 p.m.

Adjournment

Mr. Southern moves, seconded by Mr. Sheppard, the meeting be adjourned. CARRIED. The meeting adjourned at 7:45 p.m.

Sheryl Rooth - Chair

Caroline Roy - Secretary